

## **Health and Wellbeing Board Commissioning Sub-Committee Terms of Reference**

The role of the Health and Wellbeing Board Commissioning Sub Committee is:

- (a) To provide advice and guidance to the Health and Wellbeing Board in relation to strategic priorities, joint commissioning and subsequent action plans and commissioned spend and strategic direction;
- (b) To performance manage the Health and Wellbeing Board commissioning plan and to agree changes to that plan based on monitoring and performance management considerations;
- (c) To take strategic funding decisions, including Key Decisions, relating to relevant pooled budgets as agreed in Section 75 Agreements (currently Better Care Fund, Domestic Violence and Tier 2 Child and Adolescent Mental Health Services);
- (d) To provide strategic oversight of the Priority Family Health and Wellbeing Strategy priority including implications for integrated children and families commissioning and funding decisions relating to Priority Families' schemes.

The Health and Wellbeing Board Commissioning Sub-Committee will meet on a quarterly basis. Extraordinary meetings of the Health and Wellbeing Board Commissioning Sub-Committee may be called if a decision is required urgently.

The quorum for the meeting is 2 voting members, one of whom must represent Nottingham City Council and one of whom must represent NHS Nottingham City Clinical Commissioning Group.

The meeting will be chaired in rotation by the Director for Commissioning and Procurement (City Council) and the Director of Cluster Development and Performance (Clinical Commissioning Group). In the absence of both of these members, the Chair will pass to the voting member present from the body next due to chair the meeting.

The City Council and Clinical Commissioning Group have one vote each, shared between its voting members.

The chair of the meeting will not have a casting vote. In the event that agreement cannot be reached on a decision to be taken by the Sub-Committee, the matter will be referred to a meeting of the Sub-Committee which will be convened within the next 10 working days for this purpose by the Corporate Director of Strategy and Resources.

### **Membership**

#### **Voting Members**

- The Portfolio Holder with a remit covering Health (City Council)
- Director of Commissioning and Procurement (City Council)

- Director of Cluster Development and Performance (Clinical Commissioning Group)
- GP Lead (Clinical Commissioning Group)

Substitution for voting members is permissible provided that the Chair is notified of the substitution in advance of the meeting.

#### **Non Voting Members**

- Director of Public Health (City Council)
- Assistant Director of Commissioning – Mental Health, Children and Families (Clinical Commissioning Group)
- Director of Commissioning, Policy and Insight (City Council)
- Head of Commissioning (City Council)
- Healthwatch Nottingham

#### **Minutes of Sub –Committee Meetings**

The Health and Wellbeing Board will be informed of the Sub-Committee's decisions by the inclusion on its agenda of the minutes of the Sub- Committee's meetings